

Suggested Directions for Homeowner Tap Sample Collection Procedures

These samples are being collected to determine the contribution of faucet fixtures and household pipes and/or solder to the lead and copper levels in tap water. This sampling effort is required by the Environmental Protection Agency, and is being accomplished through the cooperation of homeowners and residents.

A sample is to be collected after an extended period of stagnant water conditions (i.e., no water use during this period) within the interior piping. Due to this requirement, either early mornings or evenings upon returning from work are the best times for collecting samples. The collection procedure is described in more detail below.

1. Prior arrangements will be made with the customer to coordinate the sample collection event. Dates will be set for sample kit delivery and pick-up by water department staff.
2. A minimum of 6-8- hour period during which there is no water use must be achieved prior to sampling. The water department recommends that either early mornings or evenings upon returning home are the best sampling times to ensure that the necessary stagnant water conditions exist.
3. A kitchen or bathroom cold-water faucet is to be used for sampling. Place the open bottle below the faucet and gently open the cold water tap. Fill the sample bottle to the line marked "1000-mL" and turn off the water.
4. Tightly cap the sample bottle. Please review the sample kit label at this time to ensure that all information contained on the label is correct.
5. If any plumbing repairs or replacement has been done in the home since the previous sampling event, note this information on this form as provided.
6. Place the sampling kit and paper work outside of the residence in the location of the kit delivery so that department staff may pick up the sample kit.
7. Results from this monitoring effort will be provided to participating customers when reports are generated for the State unless excessive lead and/or copper levels are found. In those cases, immediate notification will be provided (usually 10 working days from the time of sample collection).

Call _____ at _____ if you have any questions regarding these instructions.

TO BE COMPLETED BY RESIDENT:

Water was last used: Time _____ Date _____
Sample was collected: Time _____ Date _____

I have read the above directions and have taken a tap sample in accordance with these directions.

Signature _____ Date _____